

Lakeview Crime Prevention District Meeting

September 27, 2018

Time: 6:00 p.m.

Location: St Dominic Rectory Meeting Room

Brian Anderson called the meeting to order at 6:10 PM. Roll was called, in attendance were: Nancy Lytle, Graham Ryan, Freddy Yoder, Martin Landrieu, Val Cupit and Brian Anderson. Jeb Bruneau, arrived during the presentation of the financials. Also, in attendance were, board CPA Larry Jacobi, board attorney Richard Bordelon, and technical advisor Ralph Schindler.

**Approval of Minutes:** Brian Anderson called for a motion to approve the minutes of the August 24, 2018 board meeting that had been distributed to the board earlier in the week (attached). The motion to approve the minutes of the previous month's meeting was made by Val Cupit and seconded by Martin Landrieu. The motion passed with all in favor.

**Financial Report:** Larry Jacobi passed out the template that the state legislative auditors will use to review LCPD's financial statements for the year-end. He reviewed various aspects of the template as they pertained to the LCPD board and pointed out the Applicability of Procedures section and explained that it described which entities, such as this board, will be audited for the Agreed Upon Procedures (AUPs) and what will be required of the board (on page 6) in order to have every point that is required, to be covered. This would be done and provided by Larry Jacobi to the board at the November meeting. Larry Jacobi then reviewed the current financial statements (attached). He reported that collections were doing well and are only ten thousand dollars behind the year as budgeted, but are up five thousand dollars from the previous year. Larry Jacobi commented that though collections were about fifty-five-thousand dollars behind where they were last year, that he still believed that collections would-be right-on the budget target. He expressed some concern regarding the patrols. Patrols were showing a ninety-nine thousand dollar increase over last year. All other expense items were within reason and there were none of concern. Martin Landrieu asked if it is correct that it was his recollection that we were right on track with patrol expenses. Larry Jacobi responded that the handout itemizes; how much has been charged, how much the LCPD must pay and how many hours were expended in each cycle. He also explained that he made an analysis of five cycles from this year from the same five cycles of last year and determined; what the increase in the rate per hour has been, and what we have to do to get back in budget for the remaining seven and a half cycles of the remainder of the year. The actual hourly rate was not far from what had been projected. However, the average hours per cycle was up about sixteen hours per cycle. The hours per cycle for the remainder of the year will need to be adjusted to match what is remaining in the budget for patrols. Sgt. Benjamin will have to reduce the number of patrols in each cycle in order to get us in balance for the remaining seven and a half cycles. Brian Anderson stated that while the board has controlled the budget, Sgt. Benjamin has always controlled the patrols and that he would bring it to Sgt. Benjamin's attention and have him report on it to the board at the next meeting. All found Brian Anderson's suggestion acceptable.

Brian Anderson reiterated that the packet that had been provided to the board members at the meeting, is the standards by which the LCPD will be graded by the legislative auditors at the end of the year, Larry Jacobi agreed. Brian Anderson noted for the minutes that board-attorney, Richard Bordelon had stepped out to take a call and was out for approximately ten minutes during the discussion of Larry Jacobi's financial report.

**Administrative Agenda: Executive Officers** Brian Anderson announced that the nomination of executive officers (secretary, treasurer, president and vice-president) will be discussed at tonight's meeting, nominations will occur at the next meeting in October and the vote will occur at the meeting in November.

**Public Interest Agenda: Report on the LCPD Crime Camera Program:** A handout of Ralph Schindler's report (attached) was passed out. He reviewed the statistics of camera hosts and of the status of cameras that had been put into service. Brian Anderson reminded the board that the technology committee did not meet since the last board meeting. A discussion was held with many board members regarding the quality and costs of service provided by the internet providers in the area.

Ralph Schindler explained different methods of recording and downloading that were being tested that would work within the limitations provided by the internet speeds. Currently, files were being created in eight-minute segments making them a very manageable size. Brian Anderson emphasized that they way that they are managing the cameras in a manner so as to not cause problems with homeowners on using up too much of their internet capacity. Brian Anderson explained that the technology was looking into having the cameras hosted and recorded in real-time. The committee is investigating having the cameras licensed by Gentec as well as acquiring a software program to install on a server. Jeb Bruneau asked about the number of cameras that are currently placed. Brian Anderson reported that there were approximately fifty cameras placed and that at this point efforts were being focused more on getting those fifty cameras running properly and doing everything, than on placing more cameras. Brian Anderson does not anticipate placing more than fifty cameras through the end of this year. Jeb Bruneau pointed out that the actual count was actually forty-six cameras. Freddy Yoder expressed concerns about the liability associated with what is being done and the way that the board is beginning to operate outside of what the original agreement was. His concern was the legal aspect of it and he also expressed concerns that as we enter the monitoring of cameras that it would cause the costs to be a lot more significant and that monitoring will cause the number that had been budgeted to become considerably more than what is budgeted now. If we get into monitoring, it is going to be extremely expensive. He asked, have you thought long term about the exposure and liability to the board from the stand-point of what we are doing, the documents and words involved in, the relationships with people who have our cameras, things that possibly could happen, he asked has the committee thought outside of the box? Freddy Yoder expressed that he did not want the board to get into a legal nightmare where the board is constantly involved in lawsuits that would really cripple the board. This board is not here to fight legal issues. He noted that Richard (Bordelon) has done a great job at keeping the board out of trouble and that he may be worrying where he doesn't need to worry. He also called upon the board to try and think outside of the box and on how we could get in trouble with what we are doing and how it could eventually come back to haunt the board from both a legal standpoint and from the standpoint of

costs, where if we continue down this arena, where are we going to be, as far as costs are concerned, five years from now and in relation to how much we collect, in relation to what we spend on patrols, in liability and exposure to liability, if we continue to do what we are doing. He stated that he knew that everything has been cleared through Richard (Bordelon) but we don't want to get involved in legal issues. The board was originally set up with contracts through the city in order to avoid liability to the board. He was very concerned if this was all thought-through in the future five years. Freddy Yoder added that technology is constantly changing, it is hard to figure out what changes in technology are going to happen in the future that will have an impact on what we are doing. When you start talking about things like clouds, monitoring, and like contracts, he said he gets very concerned about those things. Freddy Yoder asked if he can be assured that it has all been thought out and on a forecasted long-range camera plan on not only what we are doing now, but on where we predict we will be five years into the future and where we are headed to. He stated an example where we have a system where we are the envy of every community in the city but are also embroiled in a lawsuit with homeowners with cameras on their houses with Cox bills that they want us to pay for. A discussion of possible liabilities was held. Val Cupit suggested that a homeowner may not want to be identified as a location for a camera with video to be used in a criminal trial. Freddy Yoder asked if the reward is worth the reward? Freddy Yoder asked that two things be done: To find out if the LCPDs general liability carrier would cover the board in certain situations that were being discussed. If that answer was no, then we would need to find out what rider the board would have to get in order to be covered. He also wanted a long term forecast on costs and manpower. Brian Anderson pointed out that a budget had been presented for next year that takes the program through the end of next year (2019) and that is as far as Brian felt comfortable forecasting. Freddy Yoder asked for a general forecasting, will we get into monitoring, or where will we let that up to the city. He wanted to know the future vision. Brian Anderson pointed out that monitoring was never approved, nor pursued. Graham Ryan offered to attend the technology committee meeting and he offered to keep an eye on liabilities and to look at the insurance to make certain that the board had the proper coverage. Brian Anderson stated that his goal with the monitoring has always been to turn it over to a monitoring service that has its own insurance.

There were no members of the public present and therefore no comments from the public.

Brian Anderson reminded everyone that the board members were required to take the online ethics course by December 31st. He asked that the certificates be sent to Sudie Sudder-Joint.

Brian Anderson then called for a motion to adjourn. The motion to adjourn was made by Nancy Lytle, all were in favor and the meeting was adjourned at 7:20 pm.