

Lakeview Crime Prevention District Meeting

January 25, 2018

Time: 6:00 p.m.

Location: St Dominic Rectory Meeting Room

Brian Anderson called the meeting to order at 6:05 PM. Roll was called, and in attendance were: Rory Bellina, Michelle Douglas, Ann Leblanc, Nancy Lytle, Freddy Yoder, Brian Anderson, Val Cupit, and Reid Raymond. A quorum was established. Also, in attendance were LCPD Commander Rene Benjamin, LCPD accountant Larry Jacobi and 3 members of the community. LCPD attorney Richard Bordelon arrived shortly after roll call was called.

**Approval of minutes:** Brian Anderson called for a motion to approve the minutes of the November 28, 2017, board meeting that had been circulated to the board members earlier. The motion to approve those minutes was made by Nancy Lytle and seconded by Freddy Yoder. The motion passed with all in favor.

**Public Interest Agenda:**

**Crime Prevention Report & Statistics:** Sgt. Benjamin reviewed the Crime Prevention Report comparing crime stats for 2017 to 2016 (attached). He announced that we were good in every category except auto-thefts, which doubled last year. 91% of the vehicles stolen in Lakeview in 2017 were unlocked and 85% of them had the keys inside of them. 66.9 % of the crimes reported in Lakeview involved vehicles. Sgt. Benjamin also reviewed the year-to-date crime stats and response times.

**Financial Report:** Larry Jacobi reviewed the monthly financial statements (attached). He pointed out that the year-end checking balance was \$249,686.99 and that there was approximately \$45,000 in accounts payable. This left approximately two hundred and four thousand in cash carried forward from 2017 into 2018. He attributed this in part, to an excellent collection rate of the parcel fee that approached almost 100%. In addition, Sgt. Benjamin had also kept patrol costs below what was actually budgeted. Larry Jacobi reviewed the budget variances of last year, including crime cameras, and the newsletter. Larry Jacobi ended by asking that the board approve the variances to the budget that were presented. He also pointed out that the city costs using its new method to calculate patrols were only running about 5% higher than they had been previously. A motion to approve the revised budget was made by Michelle Douglas and seconded

by Ann Leblanc. No one had any discussion on the motion; a vote was held and all were in favor.

Larry Jacobi then reviewed the year-to-date 2018 financial report. He reported that everything was in line. Richard Bordelon pointed out that in August of this year, the Advocate would become eligible to publish the minutes and that we could then get competitive rates to publish the minutes from them.

Larry Jacobi stated that he was shopping Eustis and Eagan for director's and officer's insurance and was confident that he would have an acceptable quote in hand in February. The signature changes that were necessary with the bank to accommodate the change in officers had been made.

**Public Comments:** Brian Anderson called for public comments and there were none. Larry Jacobi and Brian Anderson reminded the board members that law does not allow them to make expenditures and to submit to be reimbursed from the board. They explained that any such expenditures must be directly billed to the board and paid directly by the board.

**Administrative Agenda:**

**Presentation of Thermal Scopes:** Two thermal scopes, at a cost of approximately fifteen hundred dollars each, were presented to Sgt. Benjamin. Brian Anderson asked Sgt. Benjamin for a report back from the officers about the use of the scopes and their benefits. Brian Anderson stated to those at the meeting that the thermal scopes had come from the Technology Committee budget. He pointed out that the board had earlier agreed to change the Crime Camera Committee to include not just crime prevention cameras but other crime prevention technology.

**Annual Board Member Financial Disclosure:** Brian Anderson reminded the board members that the financial disclosure form is due on May fifteenth. Richard pointed out that the tier 2.1 form would need to be turned in by board members by May fifteenth and that he would send out reminders by email to the board members. It is for the previous year of 2017. The online ethics test would also be required to be completed by board members by the end of the year (December 31). Brian Anderson will list these the financial report and the ethics course at the bottom of each agenda and ask for a raise of hands of those who have completed these requirements until all board members have completed both.

Brian Anderson observed that there were no changes with board members this year. He also noted that Rory Bellina had recently been elected as the new president of Lakeview Civic Improvement Association and that the LCIA board had chosen Michelle Douglas as their appointee to fill the open LCIA position on the LCPD. Richard had an oath and code of ethics document that the board members would need to sign and get notarized and then turn back in to Richard Bordelon. Brian Anderson reported that the LCIA would be reviving the lock your car program.

Brian Anderson made a motion to adjourn. It was seconded by Ann Leblanc and the meeting was adjourned at approximately 6:52PM.